

Date: 19 November 2023
Time: 2pm
Location: Wesley Centre, 1 Benzie Ave, Upper Hutt



Wellington Ice Hockey Association 2023 AGM Minutes

Attendees

Existing Committee: Paul Edlin, Hannah Alderton, Shelley Winters, Matt Thompson, Caleb Hance, Andrew Wall, Mischa Saunders

Members: Tom Rijnaarts, Gabriel Bianchi, Martin Smith, Dana, Matt Jarry, Rachel Thorp, Daniele Robertson, Doug Vrame, Emma Purdy, Juan Odendaal, Anzet Odendaal, Roy Middleton, Luke Turner, Sue Robbie, Tania Bermudez, Martin Smith, Connor Smith, Stephen Pause, Clinton Rock, Jessie Robertson, Samson Middleton, Zark Zeung

Apologies: Miranda Denton Smith, Gina Di Renzo

Agenda

1. Open Meeting.

2. Accept minutes of the previous AGM

- Minutes accepted from the previous AGM 2022. Proposed by Mischa Saunders. Seconded by Martin Smith

3. Year in Summary. Presented by Mischa Saunders

- Acknowledgement of an enormous year and all of the hard work that has gone into supporting the club
- WIHA Financials Update:
 - WIHA hired a GM, which was a huge risk for the club, and we have seen our rink fees increase by 17% to cover increased running costs.
 - Acknowledged increased economic cost pressures on members.
 - Through a combination of grants and strong youth numbers, we have broken even in a year where a loss was projected (indicated earlier this year). This is an extraordinary achievement given it is our first year of employing a full-time staff member.
 - Acknowledgement and thanks to Matt, our Treasurer, with frequent updates on our financial picture, and Shelley our VP of Women's, who has helped secure \$30,000 in grant funding.

- First Year of the General Manager (GM):
 - WIHA took the essential but risky move to hire a General Manager, Caleb, 12 months ago, to make it viable to operationally support people to continue to play ice hockey in the long term.
 - Acknowledgement of Caleb's hard work
- Club Operations:
 - Considerable growth of WIHA year which means a need for more volunteer help, not less to support the GM role, and operations more generally.
 - Acknowledgement of a number of key contributors: Andrew Wall, VP of Adult Hockey who serves the largest portfolio; monthly newsletter updates via Matt Jarry, clarifying the roles of the Board (thanks Hannah) to being able to find the right-sized gear in a tidy locker (thanks Lena, Danielle & team), having a well-stocked first aid kit (thanks Heidi) to having refs to officiate your game (thanks Tania), or coaches at practice (thanks Evan, Connor, and so many more) this all helps the club run smoothly.
 - Acknowledgement of Paul Edlin who has found novel ways to fundraise for the club and is stepping down from his role as VP of Communications this year.
- Growth of Youth (under 18) Hockey:
 - Considerable growth of youth hockey, from 30 youth players in April 2022, to a programme which now supports over 100 youth players through a growing programme. WIHA has added a U12 Learn to Play programme and a U12 superleague, both of which have been huge successes.
 - Participation in U12 tournaments: 3 teams went to the U12 Christchurch tournament in 2023.
- Growth of Women's Hockey:
 - Acknowledgement of Shelley's leadership of the women's committee to build the women's programme.
 - Acknowledgement that the Women's Hockey cohort are some of our most active volunteers: supporting the club through fundraisers, organising the gear and locker and much much more.

- Collaboration with Daytona:
 - Acknowledgement of the huge investment made by Daytona to dramatically improve the quality of the ice rink and the surrounding area.
 - Acknowledgement of Bryn and the Daytona team who have been extremely supportive of the new initiatives we have undertaken this year.
- Engagement with NZIHF:
 - Evolution of relationship with the NZIHF. WIHA has always been a member of the federation, but in the last few years, we increasingly look to them for best practice advice, such as how to drive programming for the association.
 - Aspirations to solidify the NZIHF to continue to solidify in the coming years as we become an increasingly trusted partner to help grow the sport we all love in Wellington and New Zealand.

4. Women's updates. Presented by Shelley Winters

- Women's Hockey is looking to support both new players in the sport and provide a platform for more advanced skills development to support the development of a National team in the next year or so. Focus areas to support that have been:
 - Started split training on Saturday morning with a more advanced early session, followed by more progressive training.
 - We have just enrolled in WISPA ([Women in Sport Aotearoa](#)) to become an Ice Hockey Hub for Wellington
 - Aiming to send 2 teams to Dunedin next year
 - Started off-ice training on Mondays

5. Adult's updates. Presented by Andrew Wall

- Note from Mischa that Andrew Wall was not originally elected into this role and he has jumped in to really support many operational aspects of the game, but it is a huge portfolio that needs support to make it hum.
- Acknowledging a pretty busy year and initial focus is on some operational aspects to support adults to play Ice Hockey.
 - Looking to resolve the pool of people who are acting as scorekeepers as we are resorting to the same volunteers to support this.
 - Some work to do in resolving some teething issues with Grade 2, the biggest and most mixed cohort in terms of skills.

- Looking to do more work on the locker as it is messy after every single session.
- Acknowledging Tania's work in coordinating refs which is invaluable.

6. General Manager update. Presented by Caleb Hance.

- Caleb thanks everyone for a good year which has been both a lot of fun, and a lot of work and notes some really successful training. Additional points:
 - Did a big push at the start of the year for adults training
 - Looking for more feedback around the sessions for both youth and adults and working developing mechanisms for this.
 - The Christchurch Tournament was a particular highlight, where 3 U18 teams went down to play, and was really proud that one team was able to come in at 6/7th, especially given the maturity of some of the clubs being competed against.
 - Notes on hours: these are split between being at the rink and administrative support with a lot of focus on youth.

7. Financial Report. Presented by Matt Thompson

- Financial Statements have been reviewed the and signed off by a Chartered Accountant
- A few things to note with profit and loss:
 - Huge growth, we are now a club with a \$150k turnover, which is so far above where we have been, so we need to refine our systems and processes in accordance with the growth of the club. To put into perspective our total income in 2020, was around \$25k.
 - Adult and training income has come in quite low which is likely to do with people paying by pay clip at the rink, which means the distribution between youth income and adults is probably not 100% accurate. Acknowledges that tracking to this level is quite hard to do given the various payment methods people use. Work is being done by the General Manager to review processes here.
 - Income is growing well which is attributable in no small part to youth training income through Super League and Learn to Play which have both boosted income sources.
 - Noted that grants are \$30k worth of income
 - Other income on the sheet includes smaller items like: Seals game, raffle income
 - Note around Esports desk fees which account for a fixed cost of around \$5k. This is a necessary investment and infinitely preferable to the manual process that used to be in place via google forms, which we could not do with the size we are at now without hiring another person to support managing accounts

- Profit is currently sitting around \$13k, however once we make final deductions we are likely to come in closer to a break-even point given
- Balance sheet: note we currently owe \$14k for ice time: we are waiting on the invoice
- E sports suspense account is the money we collect through E sports which normally comes through 1-2 weeks later.
- Bond fees are fees we collect from people to hire gear which we return at the end of the season when they return the gear
- Reviewing our cash processes to ensure we are managing our records and balance sheets carefully

8. Updates to the Constitution and Compliance with the Incorporated Societies (2022) Act. Presented by Hannah Alderton

- We need to update our procedures and constitution in alignment with the Incorporated Societies (2022) Act which replaces the Incorporated Societies (1908) Act.
- The proposed changes to the constitution to ensure compliance mainly relate to membership consent and include a dispute resolution clause in the constitution. Noting that WIHA formalised a complaints policy this year.
- An optional clause was discussed to add a resolution in lieu of a meeting. To be legislatively compliant, it would require approval by no less than 75% of members who are entitled to vote.
- After some discussion, it was agreed that this was not a practical option for WIHA given its response rate. The decision to not include the resolution in lieu of a meeting clause was agreed, and the motion was adjusted in line with the discussion.
- The 2024 Board may wish to hold a special general meeting to add a clause regarding a resolution in lieu of a meeting, if after more research, a compelling case is made for its inclusion in the constitution.

9. Update on the discussion around a full-sized ice surface in Wellington

- Discussion around relationship with Daytona.
 - Daytona are currently unable to explore their own options for a full sized ice rink
 - Bryn understands the need for a full-sized rink to support the growth of the sport and has indicated that he will support us in whatever way he can. Acknowledgement of the immense support we have received from Bryn and the Daytona team
 - Incumbent on WIHA to grow the demand for ice hockey to maintain a viable business for Daytona. Goal is to run ice at all available ice surfaces

- Note the need to collaborate with other ice sports to increase demand i.e. working closely with other ice sports such as figure skating and curling.
- Reminder of the objects of WIHA as per our constitution:

2.1 *The objects of the WIHA are:*

2.1.1 *To initiate, organise, conduct, foster and promote the sport of amateur ice hockey in the Wellington area, making it accessible to all ages and skill levels.*

2.1.3 *To initiate, organise and conduct programmes and competitions designed to develop the skills of its players, teams, coaches and officials.*

- Discussion regarding the newly formed Wellington Regional Ice Skating Trust who are scoping feasibility of a new full sized ice rink in the Wellington Region.

10. Proposed Motions

Proposed Motion	Response	Action required
The WIHA supports the proposal to re-register under the Incorporated Societies Act (2022).	<p>Proposed by: Mischa Saunders</p> <p>Seconded by: Sue Robbie</p> <p>Motion passed unopposed</p>	The incoming Secretary will re-register WIHA under the Incorporated Societies Act
The WIHA supports the proposed updates to the Constitution to comply with the Incorporated Societies Act (2022). The clause 'Resolution in Lieu of a meeting' will be redacted and replaced by a Special meeting	<p>Proposed by: Mischa Saunders</p> <p>Seconded by: Tania Bermudez</p> <p>Motion passed unopposed</p>	The current Secretary will make adjustments to the constitution for the incoming Secretary
The WIHA engage with the newly formed Wellington Regional Ice Skating Trust to scope and explore a new ice rink.	<p>Proposed by: Mischa Saunders</p> <p>Seconded by: Matt Jarry</p> <p>Motion passed unopposed</p>	The Board will appoint a WIHA representative to engage with WIHA members around their requirements, develop a framework to support engagement and feedback with the WIHA Board, and provide progress updates to the Board and WIHA members

11. Election of 2024 Board Members

Nominations were received prior to 7 days before the AGM and the motion to elect the nominee is outlined below:

Position	Nominations	Motion to Elect Nominee
President	Mischa Saunders	Proposed by: Hannah Alderton Seconded by: Zark Zeung Motion passed unopposed
Vice President (Adults)	Andrew Wall	Proposed by: Mischa Saunders Seconded by: Jessie Robertson Motion passed unopposed
Vice President (Womens)	Shelley Winters	Proposed by: Mischa Saunders Seconded by: Zark Zeung Motion passed unopposed
Vice President (Youth)	Doug Vrame	Proposed by: Mischa Saunders Seconded by: Matt Thompson Motion passed unopposed
Vice President (Communications)	Miranda Denton Smith	Proposed by: Mischa Saunders Seconded by: Tania Bermudez Motion passed unopposed
Vice President (Operations)	Gina Di Renzo	Proposed by: Mischa Saunders Seconded by: Doug Vrame Motion passed unopposed
Treasurer	Matthew Thompson	Proposed by: Mischa Saunders Seconded by: Jessie Robertson Motion passed unopposed
Secretary	Danielle Robertson	Proposed by: Mischa Saunders Seconded by: Zark Zeung Motion passed unopposed

12. Plan for next year: Presented by Mischa Saunders

- Discussion around the 3 key objectives for WIHA in 2024 to continue to support the growth of Ice Hockey in Wellington:
 1. Hosting a Youth Development Camp in Wellington in 2024
 2. Entering a U15 team in the National Competition
 3. Training national league development squads

13. Meeting closed: 3:15pm