

## Vice President (Womens)

The Vice President (Womens) is the Board's lead point of contact for Women's Ice Hockey and is responsible for promoting women's ice hockey, by women, for women, to enable equitable access for women to enter and remain in the sport. The women's only league is a relatively small but growing component of the Wellington Ice Hockey Association and the role is responsible for increasing participation of the women's cohort for the association. The Vice President (Womens) is directly responsible to the President of the Board of the Wellington Ice Hockey Association (WIHA) and, along with other Board members, to the members of WIHA.

### Responsibilities and duties

- Acting as a key representative and spokesperson for women's hockey players, and facilitating equitable access to the support through adjustments to the association's existing protocols to enable women to enter, and remain in the sport.
- Maintain a visible presence at WIHA events and activities, ensuring there is a welcoming face to introduce people who identify as women to the association at all levels and capabilities.
- Supporting new members to join the association in a way that meets their confidence and capability levels, i.e. managing enquiries from new members and offering options related to women's only training versus mixed-gender league membership.
- Ensuring that fun and inclusivity remain at the centre of the women's ice hockey ethos.
- Coordinating the women's development committee to ensure the following:
  - Representation of women of different needs, ages and abilities to meet the diverse needs of women in the sport.
  - Organization of weekly women's only training including scheduling coaches and referees to support the training
  - Communication and marketing to ensure women's participation in the sport, in line with WIHA branding
  - Coordinating women's kit inventory including gear loans
- Working closely with the VP (Adults) to support mixed gender leagues and coordination.
- Development of a women's only league for participation in regional and national events as part of NZWIHL
- Enabling the growth of the sport through funding applications targeting women's participation in sports.

### Knowledge and skills required

- A passion for the sport of ice hockey
- Excellent communication and interpersonal skills.
- Is well organized.
- Is well-informed on all of the association's activities.
- Is focused on ensuring the growth and successful future of women's participation in the association.

### Estimated time commitment required

The estimated time commitment required as the Vice President (Womens) of Wellington Ice Hockey Association is 3-4 hours per week. The Vice President (Womens) is appointed for a 12-month term.